

### LIMITED TENDER ENQUIRY

**Tender Ref. No.:** IIITB-COMET/PUR/2022/T001

**Date:** April 19, 2022

IIITB COMET Foundation invites online Bids in Single Bid (Technical + Financial) System from Original Equipment Manufacturer (OEM) / Authorized distributor / Authorized dealer of the following categories for the following item(s).

Category of suppliers invited for this tender:

- i) Class I local supplier – has local content equal to or more than 50%
- ii) Class II local supplier – has local content more than 20% but less than 50%
- iii) Non-local supplier – has local content less than 20%

#### Scope of Supply:

Sl. No.	Description	Quantity
1	Supply, Installation, Demo and Warranty of electrostatic discharge (ESD) safe modular electronic workbench with work and shelf tops, drawers, movable CPU stand, and laboratory chair	05 sets
2	Supply, Installation, Demo and Warranty of electrostatic discharge (ESD) safe trolley	03 sets

#### Annexures:

Technical specifications as per Annexure-A

Compliance statement as per Annexure-B

DPIIT registration certificate as per Annexure-C

Declaration certificate for local content as per Annexure-D

Bidder information sheet as per Annexure-E

This tender document can be downloaded from IIITB COMET Foundation website:

<https://comet.iiitb.ac.in/tenders>

Quotation should be addressed to: The CEO, IIITB COMET Foundation, Ramanujan block, IIIT Bangalore, 26/C Electronics City, Bangalore – 560100, Karnataka, India.

No manual Bids will be accepted.

The Bidders need to submit their Bids in pdf format via email to [comet@iiitb.ac.in](mailto:comet@iiitb.ac.in) till the last date and time of submission of tender.

Any queries relating to this tender can be sent to [comet@iiitb.ac.in](mailto:comet@iiitb.ac.in).

**Important dates:**

Sl. No.	Particulars	Date	Time
1	Bid submission start date	April 20, 2022	9:00 AM
2	Last date for queries and clarifications	April 30, 2022	3:00 PM
3	Prebid meeting for clarification of queries submitted	May 02, 2022	TBD
4	Bid submission close date	May 04, 2022	3:00 PM
5	Opening of Bids	May 04, 2022	3:30 PM

**TERMS AND CONDITIONS**

1. It may kindly be noted that your Bid should:
  - i) be in **Single Part (Technical + Financial)**
2. The acceptance of the quotation will rest with competent authority, who does not bind himself to accept the lowest quotation and reserves the right to himself to reject, or partially accept any or all the quotations received without assigning reason.
3. Price quoted should be inclusive of delivery and installation at IIITB COMET Foundation, IIIT Bangalore, 26/C, Electronics City, Bangalore – 560100.
4. Delivery & installation - The Bidder shall note that proposed installation work is at the 2<sup>nd</sup> Floor of an operational building. Passenger lifts are available to transport light items. Heavy & large items can be carried through stair case. Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bid as to the nature of the installation site, the means of access to the site and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the installation to be done and local conditions and other factors having a bearing on the execution of the bid.
5. Price quoted should be valid for a minimum of 180 days. No claim for escalation of the rate will be considered after opening the Tender.

6. Complete specification with manufacturer's name and address should be included while quoting. Literature/Pamphlets/Manuals should also be enclosed wherever applicable.
7. The Bidder shall provide documentary proof that they are authorized by the manufacturer to supply the equipment, where applicable.
8. There can be only one Bid from the following:
  - i) The manufacturer directly, or through only one agent on his behalf; or
  - ii) Agent on behalf of only one principal.
9. The delivery period required for supplying the item(s) should be invariably specified in the quotation and shall be adhered to in case an order is placed. A maximum delay of one week beyond the quoted date shall be tolerated by IIITB COMET Foundation, post which the order will be cancelled.
10. **Payment terms:** Payment terms are 100% within 30 days of receipt and acceptance of material at our site in good working condition as decided by competent authority. Bidders must submit their PAN issued by Income Tax authorities, GST No. (with certificate), TIN, and a copy of the PAN/TIN with the Bid. The bank details for RTGS payment should also be included. IIITB COMET Foundation reserves the right to make statutory deductions/withholdings as per Government rules. **No payment of any type will be made in advance.**
11. **Cost of Bidding:** The Bidder(s) shall bear all direct and consequential costs, losses and expenditure associated with or relating to the preparation, processing, and submission of their Bids, including but not limited to preparation, copying, delivery fees, demonstrations, or presentations which IIITB COMET Foundation may require, or any other costs incurred in connection with or regarding their Bids. All such costs, losses and expenses shall remain with the Bidder(s), and IIITB COMET Foundation will not be liable in any manner whatsoever, regardless of the outcome of the tender process.
12. The Bidder shall submit a signed declaration that they are not blacklisted by Central/State Government/Corporations in India.
13. Bid documents and all enclosures must contain the name and address of the Bidder, along with the signature and seal of an authorized representative of the Bidder.
14. The Bidder, along with the OEM, should demonstrate their competence and capability (with sales office and service centers based in Bangalore) as a team to deliver all required services.
15. **Inspection and testing:** The inspection of the delivered item will be done by our technical expert in the presence of the firm's representative, if applicable.

16. All supplies are subject to inspection and approval before acceptance. Manufacturer warranty certificates and manufacturer approved quality test certificates shall be furnished along with the supply, wherever applicable.
17. **Tolerance clause:** IIITB COMET Foundation reserves the right to place orders on successful tenderer(s) for additional quantity offered (up to 50%) by them at the rates quoted.
18. **Adherence to Public Procurement (Preference to Make in India), Order 2017:** IIITB COMET Foundation will adhere to the Public Procurement (Preference to Make in India), Order 2017 Order No. P-45021/2/2017-B.E.-II dated 15.06.2017, and its subsequent amendments, while evaluating Bids. It is, however, the sole responsibility of the Bidder to specify whether the product quoted is a Make in India product, along with respective documentary evidence per the afore mentioned order. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a Bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.
19. **Requirement of registration with DPIIT:** Vide Ministry of Finance Office Memorandum No. 6/18/2019-PPD dated 23.07.2020.
- i) Any Bidder from a country sharing a land border with India will be eligible to Bid in this tender only if the Bidder is registered with the Department for Promotion of Industry and Internal Trade (DPIIT).
  - ii) “Bidder” for the purpose of this tender (including the term ‘tenderer’, ‘consultant’, ‘vendor’ or ‘service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of Bidder stated hereinbefore, including any agency, branch or office controlled by such person, participating in a procurement process.
  - iii) “Bidder from a country sharing a land border with India” for the purpose of this tender means
    - a. An entity incorporated, established, or registered in such a country; or
    - b. A subsidiary of an entity incorporated, established, or registered in such a country; or
    - c. An entity substantially controlled through entities incorporated, established, or registered in such a country; or
    - d. An entity whose beneficial owner is situated in such a country; or

- e. An Indian (or other) agent of such an entity; or
  - f. A natural person who is a citizen of such a country; or
  - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- iv) The *beneficial owner* for the purpose of iii) above will be as under:
- a. In case of a company or a Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person(s), has a controlling ownership interest or who exercises control through other means.  
Explanation---
    - i. “Controlling ownership interest” means ownership of, or entitlement to, more than twenty-five per cent of shares or capital or profits of the company.
    - ii. “Control” shall include the right to appoint the majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements.
  - b. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.
  - c. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals.
  - d. Where no natural person is identified under a. or b. or c. above, the beneficial owner is the relevant natural person who holds the position of senior managing official.
  - e. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- v) An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

- vi) The successful Bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

Mandatory documentary evidence regarding the Bidder's registration with DPIIT, where applicable, should be submitted along with the Bid, failing which the Bid shall be liable for rejection. Bidders are also required to submit the model certificate as per Annexure-C of this tender as mentioned in the Ministry of Finance Office Memorandum No. 6/18/2019-PPD dated 23<sup>rd</sup> July 2020.

**20. CANVASSING:**

- i) Canvassing in connection with tenders is strictly prohibited and the Tenders submitted by the Tenderers who resort to canvassing shall be liable to rejection.
- ii) Subject to the provisions concerning clarification of Bids, no Bidder shall contact the Tender committee on any matter relating to its bid from the time of the bid opening up to the time that the contract is awarded.
- iii) Any effort by the Bidder or Bidder's representative however described to influence the Tender committee in any way concerning scrutiny, consideration, evaluation of the Bid(s) or decision concerning award of contract shall entail rejection of Bid and action against the bidder as deemed fit.
- iv) The Tender committee will deal with the Bidder on a Principal basis, without involvement in any manner in India or abroad of any agent or consultant or associate or another person howsoever described.

**21. Arbitration:**

- i) Unless otherwise specified, in all cases of disputes that cannot be settled through mutual negotiations, the disputes or differences shall finally be settled and binding on both parties by arbitration in conformity with the rules of Indian Arbitration Act, 1940. All disputes or differences whatsoever arising between the parties out of relation to the construction, meaning and operation or effect of the general terms and conditions including the Purchase Order, or the breach thereof, shall be settled by Indian Arbitration Act, 1940 and the award made in pursuance thereof shall be binding on the parties.
- ii) Performance of the Purchase Order shall continue during arbitration and any subsequent proceedings.
- iii) The jurisdiction and venue of arbitration shall be Bangalore. The Arbitrator will be "The CEO, IIITB COMET Foundation" or nominee.

22. All disputes shall be settled in the courts of Bangalore only.

23. The Bidding form hereby consents to accept all the terms and conditions of the tender.

**ANNEXURE-A**

**Part 1: Technical Specifications – ESD safe workbench and accessories**

Sl. No.	Technical specifications
1	<p>Workbenches shall be of modular construction having ESD laminated post formed table top. There shall be two ESD laminated post formed shelf tops for instrumentation per workbench. The ESD-safe table and shelf tops shall have tie clamps, connectors, sockets, switches etc. mounted on a horizontal expand profile. The entire cabling shall be dressed properly and remain invisible. The workbenches should be supplied along with movable CPU stand, laboratory chair, trolley and other accessories as listed in this table.</p> <p><u>Note:</u> The evaluation shall be done on a totality basis; no partial quotes shall be considered.</p>
2	<p><b>Workbench:</b></p> <p>The dimension shall be 1200L x 750D x 1800H mm, and shall be modular, with</p> <ul style="list-style-type: none"> <li>• Powder coated MS 50 x 75 2mm thick vertical rear frame support with MS levelers;</li> <li>• Powder coated MS 25 x 50 2mm thick section front frame support with MS levelers;</li> <li>• One ESD laminated post formed table top of size 1200L x 750D x 25 mm thick (PLB) with notching; and</li> <li>• Two ESD laminated post formed shelf tops of size 1200L x 400D x 25 mm thick (PLB) without notching</li> </ul>
3	<p><b>Basic features:</b></p> <p>The workbench tops shall be of raw chipboard allowing electrostatic discharge with a thin chipboard as per DIN EN 61340-2-3 (Electrostatics – Protection of Electronics Devices from electrostatic phenomena) and DIN EN 61340-5-1 (volume conductive). The decorative side shall be with brilliant High-Pressure Laminate (HPL), as per DIN EN 438 standards.</p>



4	<p><b>Applicable standards:</b></p> <ul style="list-style-type: none"> <li>• ANSI-ESD S20.20-2014 &amp; IEC 61340 standards: For electrostatic discharge phenomena.</li> <li>• DIN EN 13150, EN 60335-1 &amp; DIN VDE 0789: Standards for safety requirements for laboratory &amp; classroom workstations.</li> <li>• DIN EN 312: Standard for construction of High-Pressure Laminated (HPL) worktops, shelves etc.</li> </ul>
5	<p><b>Following instruments/equipment shall be supplied and installed in all workbenches as an integral part:</b></p>
5a	<p>Accessible from over the table top, on a horizontal expand profile – One powder coated MS 1.2mm thick power raceway, hosting:</p> <ul style="list-style-type: none"> <li>• 32A MCB – 1 No.</li> <li>• Power indicator – 1 No.</li> <li>• Tube light switch – 1 No.</li> <li>• 5/15A Combined switch and socket – 4 Nos.</li> <li>• 2m Main cable with 16A plug top – 1 No.</li> </ul>
5b	<p>Accessible from over the shelf top (that is above the table top), on a horizontal expand profile – One powder coated MS 1.2mm thick power raceway, hosting:</p> <ul style="list-style-type: none"> <li>• 32A MCB – 1 No.</li> <li>• Power indicator – 1 No.</li> <li>• 5A Combined switch and socket – 4 Nos.</li> <li>• SL. No 5 AND 6 Common MAONS card (looping each other)</li> </ul>
5c	<p>Illuminating the decorative side of the table top, installed on the non-decorative side of the shelf top immediately above the table top:</p> <ul style="list-style-type: none"> <li>• 2ft LED tube light – 1 No.</li> </ul>
5d	<p>Accessible from under the table top, attached to the non-decorative side of the table top:</p> <ul style="list-style-type: none"> <li>• Metal keyboard tray – 1 No.</li> </ul>

5e	<p>Accessible from the front of the workbench, attached to the left side of the non-decorative side of the table top:</p> <ul style="list-style-type: none"> <li>• Power coated MS 2-step drawer assembly with common lock (400L x 475D x 440H mm) – 1 No.</li> </ul>
5f	<p>On a horizontal expand profile attached to the rear frame, below the work top:</p> <ul style="list-style-type: none"> <li>• Powder coated MS 1.2mm thick network raceway with cutouts – 1 No.</li> </ul>
5g	Powder coated MS movable CPU stand – 1 No.
5h	<p>The above instruments/equipment listed 5a-5g are to be supplied and installed in addition to the default ESD accessories like:</p> <ul style="list-style-type: none"> <li>• Common grounding point</li> <li>• Wrist strap</li> <li>• Grounding cord</li> <li>• Warning labels</li> </ul>
6	<p><b>Laboratory Chair:</b> Suitable for lab use with pushback and height adjustment; one laboratory chair per workbench</p> <ul style="list-style-type: none"> <li>• Should be in line with the DIN 68 877 occupational health and safety standards</li> <li>• Electrically conductive swivel chairs for protection against electrostatic discharge in accordance with EN 61340-5-1 standard</li> <li>• Seat made from Fabric/PUR integral foam with conductive design of <math>\phi</math> 360mm</li> <li>• Height adjustment with safety gas spring 450 mm – 650 mm</li> <li>• Polished die cast aluminum base with conductive castors</li> </ul>

<p style="text-align: center;"><b>8</b></p>	<p><b>Pre-dispatch inspection/test</b> may be carried out by the purchaser, or a competent representative.</p> <p>During pre-dispatch inspection, the following checks (and similar ones) may be carried out:</p> <ul style="list-style-type: none"> <li>• Dimension check and visual inspection for workmanship</li> <li>• Standards compliance certificate check</li> <li>• Checking of power supply specifications which will be installed in the workbench</li> </ul>
<p style="text-align: center;"><b>9</b></p>	<p><b>Documentation:</b></p> <ul style="list-style-type: none"> <li>• Test reports conforming to relevant standards as mentioned in this table and detailed above should be provided</li> <li>• Manuals, relevant drawings, etc. to be provided at the time of inspection</li> </ul>
<p style="text-align: center;"><b>10</b></p>	<p><b>Installation:</b></p> <ul style="list-style-type: none"> <li>• During installation, the supplier shall do the internal wiring of workbenches, and install lighting arrangements as mentioned in this table</li> <li>• The supplier shall also install the existing equipment with IIITB COMET Foundation in the workbench for testing</li> <li>• The supplier shall provide a safety demo to competent authority from IIITB COMET Foundation after installation</li> </ul>
<p style="text-align: center;"><b>11</b></p>	<p><b>One year guarantee/warrantee from the date of installation for manufacturing defects</b></p>

**Part 2: Technical Specifications – ESD safe trolley**

<b>1</b>	<ul style="list-style-type: none"> <li>• Dimensions: 650L x 600D x 750H</li> <li>• Powder coated MS welded shelves – one as the trolley top and one just above the trolley wheels</li> <li>• Four ESD 3” wheels (two with breaks) attached to the trolley</li> <li>• Powder coated MS welded handle</li> <li>• One horizontal expand profile hosting a power channel:             <ul style="list-style-type: none"> <li>○ MCB 16A – 01 no.</li> <li>○ Indicator – 01 no.</li> <li>○ 6/13A sockets – 04 nos.</li> <li>○ 3.5 m mains card with top plug – 01 no.</li> </ul> </li> </ul>
----------	--

**Notes to bidder – ESD safe electronic workbench and trolley**

1. The bidder shall provide a compliance statement as per the format provided in Annexure-B of the tender. Each item not mentioned here but required for proper functioning of the instrument shall be quoted with the cost.
2. Proper combined soft copy of specifications as a PDF should be provided with the bid with pagination and index. The bidder shall clearly provide the model number or decoding sheet for the quoted model.
3. The bidder shall quote in a modular form as detailed in Annexure-E of the tender.
4. One year guarantee/warranty shall be provided for all items from the date of installation for manufacturing defects.

**ANNEXURE-B**

**Format for Compliance Statement of Specifications**

Sl. No.	Name of specifications / parameters / accessories as per Annexure-A of tender document	Specifications of quoted model / item	Compliance YES / NO	Deviation, if any, indicated in unambiguous terms
1				
2				
3				

**Annexure-C**

*To be submitted in the company letterhead by the Bidder.*

*Where applicable, evidence of valid registration with Competent Authority shall be attached.*

**Certificate by Bidder – DPIIT registration**

I have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India. I certify that this Bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered.

Signature with date and stamp of Bidder

**Annexure-D**

*To be submitted in the company letterhead by the Bidder.*

**Declaration Certificate for Local Content**

In accordance with Government of India's Public Procurement Policy Order No. P-45021/2/2017-B.E.-II dated 15.06.2017, as amended from time to time and as applicable on the date of submission of tender, we hereby certify that we \_\_\_\_\_ (supplier name) are a (tick whichever is applicable)

- "Class-I local supplier" meeting the requirement of local content of 50% or more as defined in the afore mentioned government order and its amendments.

OR

- "Class-II local supplier" meeting the requirement of local content of more than 20% but less than 50% as defined in the afore mentioned government order and its amendments.

OR

- "Non-local supplier" (not belonging to Class-I and Class-II).

Details of location at which local value addition will be made is as follows:

\_\_\_\_\_.

We also understand that false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a Bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Signature with date and stamp of Bidder

**Annexure-E**

**Price Bid**

**Tender Ref. No.:**

**Item Description:**

**Name of the Purchasing Entity:** IIITB COMET Foundation

**Name of Bidder:**

**Total amount in figures:**

**Total amount in words:**

Sl. No.	Item description	Country of origin	Quantity	Rate	GST %	GST amount	Unit total	Total
1								
2								
3								
Packing, forwarding and installation charges (if any)								
<b>GRAND TOTAL</b>								